

**Minutes of Meeting of the Inter-Departmental Tender Committee for  
Procurement of 20 lakh bicycles under Sabooj Sathi Scheme**

Date: 30/11/2020; 1P.M. onwards

Venue: Conference Hall, WB SC ST OBC Development & Finance Corporation, Salt Lake

**Evaluation of Technical Bid**

**Minutes**

**Members Present:**

1.	Sri Atonu Chatterjee, IAS	Addl Secretary, BCS Department
3.	Sri Subhra Chakraborty, IAS	State Project Director, SSM & Addl Secretary, School Education Dept.
4.	Sri Parthapratim Manna, IAS	Managing Director, WBSCSTOBCDFC
5.	Abid Hossain, WBCS (Exe.)	Director, ME
6.	Sri Satyabrata Halder, WBCS (Exe.)	District Manager (HQ), WBSCSTOBCDFC
7.	Babulal Hembram, WBA&AS	FA, BCW & TD Deptt
8.	Sri Bhargav Mitra	Principal Associate, Fox & Mandal Solicitors & Advocates

1. Shri Atonu Chatterjee, Addtl. Secretary, Backward Classes Welfare Department, Chairman, presided over the meeting.
2. Documents submitted by the bidders were taken up simultaneously for evaluation by the Tender Committee.
3. Documents submitted by each of the bidders were checked one by one. Observations of the Tender Committee in respect of each of the parameters were noted in the respective Bid Evaluation Reports. Tender Committee made detailed observations for all parameters on the basis of information submitted by the bidders in forms and documents.
4. The bid submitted in Packages 1/4, 2/4 and 3/4 by Sunil Jain, carrying on business under the name and style of Oxford International, does not contain any bid document cost or Bid Security (EMD). The bidder has also not submitted the sample bicycles. In terms of ITB 15.4 and 18.3, the bid submitted by the bidder is therefore summarily rejected without detailed evaluation.

5. The Tender Committee decided to waive certain minor non-material deviations in the bid documents of the bidders as enumerated in the Bid Evaluation Reports.
6. Sample bi-cycles supplied by Hero and Avon cycles ltd. in the 1<sup>st</sup> call were technically inspected and found to be compliant with the requirement of the Corporation. As per the terms of the 2<sup>nd</sup> call the inspection reports of the 1<sup>st</sup> call were considered and both the samples were declared technically qualified.
7. After evaluation, the following two bidders were found qualified in the Technical Bids for all the four (4) packages:-
  - (1) Hero Cycles Ltd.
  - (2) Avon Cycles Ltd.
8. List of responsive bidders are to be notified as per schedule in the e-procurement portal.
9. The detailed Bid Evaluation Reports are to be considered as an integral part of the minutes of the meeting.
10. In terms of Rule 102 of the Financial Rules as amended by Memo No. 2254-F(Y) dated 24<sup>th</sup> April, 2014 read with Memo No. 925-F (Y) dated 14<sup>th</sup> February, 2017 and Memo No. 5400-F (Y) dated 25<sup>th</sup> June, 2012, in case of retender, if the number of qualified bidders is two, the Bid Inviting Authority may proceed for opening of Financial Bids and the acceptance of the Financial Bids shall be done with the concurrence of the Finance Department, Government of West Bengal.
11. Therefore, Hero Cycles Ltd. and Avon Cycles Ltd. were declared as qualified for opening of Financial Bids across all the 4 packages.

**Sd/-  
Chairman**