

## **Minutes of Meeting of the Inter-Departmental Tender Committee for Procurement of 25 lakh bicycles under Sabooj Sathi Scheme**

**Date: 14/03/2017 onwards**

**Venue: Conference Hall, WB SC ST Development & Finance Corporation, Salt Lake**

**Present:**

1. Shri Bijan Mondal, Joint Secretary, Tribal Development Department
2. Shri Manas Chakraborty, Financial Advisor, BCW & TD Departments
3. Shri P. Manna, MD, WB SC ST Dev & Finance Corporation
4. Smt. Lalita Agarwal, Joint Secretary, School Education Department
5. Smt. Arundhati Sarkar, Joint Secretary, BCW Department
6. Smt. Susmita Mukherjee, Joint Secretary, Sundarban Affairs Department
7. Abdur Rakib Shaikh, General Manager, WBCSTDFC
8. Smt. Sarmistha Banerjee, District Manager (HQ)

Shri Bijan Mondal, Joint Secretary, Tribal Development Department – In chair

As per the Bidding Schedule, pre-bid meeting was held with the representatives of prospective bidders (list attached) on Tuesday, 14<sup>th</sup> March, 2017 at 3 P.M.

1. The prospective bidders unanimously stated that no clarification with the terms and conditions of the Bidding Documents is required by them and they have understood the document in its entirety.
2. Thereafter, some of the prospective bidders like SK Bikes Pvt. Ltd., Hero Ecotech Ltd., Vishal Cycles Pvt. Ltd. and Seth Industrial Corporation raised, through their communications, issues pertaining to the eligibility criteria set by the Corporation (WBCSTDFC) and suggested relaxation of the same.
3. Written representations were received from SK Bikes Pvt. Ltd., Hero Ecotech Ltd., Vishal Cycles Pvt. Ltd. and Seth Industrial Corporation whose suggestions were as follows:
  - (i) Suggestions of Vishal Cycles Pvt. Ltd. :
    - Turnover criteria be reduced to an Average Annual Turnover of Rs. 100 Crores for the last 3 financial years
    - Annual production criteria should be relaxed to Annual Production Capacity.
    - Criteria of having past experience in supply to Government sector should be considered

- (ii) Suggestions of Hero Ecotech Ltd.:
- Turnover criteria be reduced to Average Annual Turnover of Rs. 150 Crores for the last 3 financial years and minimum annual turnover of Rs. 100 Crores in each of the last 3 financial years
  - Manufacturing capacity requirements to be relaxed to installed production capacity of at least 10,00,000 bicycles
  - Credentials of Government supply to be reduced to 1,50,000 bicycles during the last 3 financial years
- (iii) Suggestions of S. K. Bikes Pvt. Ltd. were as follows:
- Instead of sub-dividing the supply requirement in packages, to invite bids for a minimum quantity of 2,50,000 bicycles or in multiples thereof
  - Reduction of Earnest Money Deposit amount from Rs. 4 Crores to Rs. 1 Crores
  - Turnover criteria be reduced to Average Annual Turnover of Rs. 200.00 Crores for the last 3 financial years
  - Reduction of requirement of manufacture of bicycles during each of the last 3 financial years from 10 lakhs to 7 lakhs
  - Since Client Certificate of satisfactory supply is not generally issued by tender inviting authorities, such requirement shall be replaced by a letter releasing Performance Security deposit
  - Fixing of taggant labels be made mandatory only for bicycles to be supplied and not on sample bicycles
- (iv) Suggestions of Seth Industrial Corporation were as follows:
- Instead of sub-dividing the supply requirement in packages, to invite bids for a minimum quantity of 2,50,000 bicycles or in multiples thereof
  - Reduction of Earnest Money Deposit amount from Rs. 4 Crores to Rs. 1 Crores
  - Criteria of being a company should be relaxed to include partnership firms in the tender process
  - Turnover criteria be reduced to Average Annual Turnover of Rs. 200.00 Crores for the last 3 financial years
  - Reduction of requirement of manufacture of bicycles during each of the last 3 financial years from 10 lakhs to 6 lakhs
  - Since Client Certificate of satisfactory supply is not generally issued by tender inviting authorities, such requirement shall be replaced by a letter releasing Performance Security deposit

- Fixing of taggant labels be made mandatory only for bicycles to be supplied and not on sample bicycles
4. Certain clarifications and suggestions also were made by S K Bikes Ltd. and Seth Industrial Corporation with respect to the bidding process and contractual terms of the present tender, which were as follows:
- Bidders may be asked to quote rate without Excise Duty and VAT, since GST is likely to be implemented on and from 1<sup>st</sup> July, 2017
  - If the signatory of the bidder has a Digital Signature Certificate in his name issued by the company whether the same can be used for submitting the bid and whether instead of Power of Attorney, a copy of a Board Resolution authorizing the signatory to digitally sign the tender shall suffice
  - Request for extension of bid submission date, due to changes in the Bidding Documents, upon issue of any addendum/ corrigendum, if any.

The Committee considered all the submissions made by the above-mentioned companies/ organization etc. Pre-Qualification criteria were also reviewed in the light of the above-mentioned submissions. After careful consideration of the timeline set for supply, quantity to be supplied by selected bidder/ bidders in each of the packages, the Committee, did not find any scope of revision of the Pre-Qualification criteria which was approved by the State Government for the present procurement.

The Committee considered all the suggestions made and clarifications sought by the above-mentioned companies/ organization etc. with respect to the bidding process and contractual terms of the present tender. Upon consideration, the Committee decided as follows:

- Since in terms of the ITB 11.3 and Clause 10 of the GCC, all taxes are to borne by the supplier and the rates quoted by the bidder shall be inclusive of all rates and taxes, there shall be no change in the terms of the Bidding Documents, irrespective of introduction of GST
- DSC in the name of any representative of the bidder is allowed. However, the same has to be in the form a Power of Attorney given in Form – 3 of the Bidding Documents.
- Since no corrigendum is being issued, the question of extension of bid submission date does not arise.

The Committee further decided that the resolution be uploaded in the website of WB SC ST Development and Finance Corporation website and the Sabooj Sathi website and e-Tender portal.

***Sd/-***  
**(Bijan Mondal)**  
**Joint Secretary,**  
**Tribal Development Department**